



TOWN OF LOS GATOS

RJ BRYANT SERVICE CENTER
41 MILES AVENUE
LOS GATOS, CA 95030

TRANSPORTATION & PARKING COMMISSION

THURSDAY, JULY 14, 2016
7:30 AM - REGULAR MEETING

AGENDA

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. APPROVAL OF THE REGULAR MEETING MINUTES

A. June 9, 2016

(Attachment 1)

4. VERBAL COMMUNICATIONS

A. Public Speakers *(Three minute time limit per speaker for subjects not agendized.)*

B. Commissioners (information only, not for discussion)

5. COMMISSION MATTERS

A. Chairperson Report

B. Set new Priorities

C. Cut-through traffic – pilot observations

D. Board and Commission Adopted Priorities

List of Priorities

1. Traffic: Investigate ways to deal with “cut through” traffic from Highway 17 and downtown gridlock
2. Parking: Coordinate with Town Council Ad Hoc committee on plans for parking garage
3. ~~Electric vehicles: Deploy additional stations and expand existing locations~~ (Completed)
4. Safety: Encourage Town Council adoption of Vision Zero
5. Schools: Traffic around Schools
6. Technology: Investigate new parking efficiency technologies
7. Efficiency: Maximize use of grants and outside funding sources for all projects

E. Corporate Busing

6. **DEPARTMENT MATTERS/ITEMS FOR INFORMATION**

- A. PD Update
- B. PPW Director's Report
- C. Transportation & Parking Projects Update FY 2016-17 (items covered as time allows)

7. **COMMISSION/COMMITTEE MEETING REPORTS**

- A. Town BPAC (Chair Ristow)
- B. Safe Routes to Schools (Vice-Chair Ladd)
- C. VTA BPAC (Commissioner Hertan)

8. **ADJOURNMENT**

Next Regular Meeting: Wednesday, August 10, 2016.

Attachments*:

- 1. Minutes of Regular Meeting – June 9, 2016

**ATTACHMENTS ARE AVAILABLE FOR VIEWING AT THE LIBRARY AND THE UPSTAIRS CLERK BOARD*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Public Works Department at (408) 399-5770. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [29 CFR § 35.102-35.104]

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TRANSPORTATION & PARKING COMMISSION

THURSDAY, JUNE 9, 2016
7:30 A.M. REGULAR MEETING

MINUTES

1. MEETING CALLED TO ORDER

The Transportation and Parking Commission Regular Meeting was called to order at 7:32 a.m. by **Chair Ristow**.

2. ROLL CALL

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Commissioner Buxton		Matt Morley - PPW	None
Commissioner Crummett		Kalipo Kauwelo - PD	
Vice-Chair Ladd			
Commissioner Nordmo			
Chair Ristow			
Commissioner Snyder			
Commissioner Swing			

3. APPROVAL OF THE MAY 12, 2016 MINUTES – REGULAR MEETING

MOTION: Commissioner Buxton motioned to approve the minutes for the May 12th Regular Meeting.

Seconded: Vice-Chair Ladd

VOTE: AYE: 7 NAY: 0 ABSTAIN: 0

4. VERBAL COMMUNICATIONS

(Three minute time limit per speaker for subjects not agendized.)

A. Public Speakers

None

B. Commissioners (information only, not for discussion)

Commissioner Nordmo updated the Commission that he had signed up for a VTA Meeting in Mountain View.

5. COMMISSION MATTERS

A. Chairperson Report

Chair Ristow indicated that she and Vice-Chair Ladd had attended the June 7th Town Council Meeting and that there were two issues that were related to the Commission: Beach cut-thru

traffic and corporate bus lot. She also reported on the following items: Climate Ride and Silicon Valley and Good Sam Hospital- Health Fair.

B. Future Meetings

July Attendance - Commission had a discussion on whether or not to move the July meeting. Four of the seven commissioners will be attending the July meeting.

August Bike Summit – **Chair Ristow** indicated that the August meeting would fall on the same day as the Silicon Valley Bike Summit.

MOTION: **Chair Ristow** motioned to move the August meeting from Thursday, August 11th to Wednesday, August 10th as a Special Meeting.

Seconded by: Commissioner Buxton

Commission commented and discussed this motion.

VOTE: **AYE:** 7 **NAY:** 0

C. Priorities Ad Hoc – presentation

PPW Director Morley clarified the purpose of the Transportation and Parking Commission priorities recommendations. **Vice-Chair Ladd** presented the 2016 Draft Priorities recommendations to the commission. **Commissioner Hertan** from the BPAC would like company buses and a new location for the parking garage to be added to the Priorities list. Commissioners commented and discussed the priorities that were presented.

ACTION: Ad Hoc Committee will take the Commission's suggestions and recommendations and make adjustments to the Priorities List and return with an updated list to the July meeting.

MOTION: **Chair Ristow** motioned to adopt the top six priorities, however, wanting to remove #6 and replacing with the addition of corporate busing and send these to the Ad Hoc Committee with all of the Commissioners giving input within the next two days to Clerk Hawkins via email with their recommendations. Ad Hoc Committee to update the Commission at the next meeting.

Seconded by: Commissioner Swing

Commission commented and discussed this motion.

VOTE: **AYE:** 7 **NAY:** 0

D. Board and Commission Adopted Priorities

1. **Traffic:** Investigate ways to deal with “cut through” traffic from Highway 17 and downtown gridlock

PPW Director Morley recapped the Town's plan:

- Winchester Blvd/ Lark Ave- “Highway 17” emblems to be installed on the asphalt
- Traffic light timing adjustment: E.Main Street/ North Santa Cruz Avenue & Highway 9
- Pilot closure of South Santa Cruz Avenue at Wood Road

2. **Parking:** Coordinate with Town Council Ad Hoc committee on plans for parking garage

No new report

3. **Electric vehicles:** ~~Deploy additional stations and expand existing locations~~-(Completed)

4. Safety: Encourage Town Council adoption of Vision Zero

No new report. Priorities Ad Hoc will discuss.

5. Schools: Traffic around Schools

PPW Director Morley to report out at the August meeting.

6. Technology: Investigate new parking efficiency technologies

PPW Director Morley stated that the Town had submitted a grant to expand parking technology in the downtown. The results were unsuccessful.

7. Efficiency: Maximize use of grants and outside funding sources for all projects

PPW Director Morley indicated that the grant for upgrading traffic signal infrastructure had been approved. Commissioners commented and discussed this item.

6. DEPARTMENT MATTERS/ ITEMS FOR INFORMATION**A. PD Update**

Sgt. Kauwelo provided an update on the following items:

- Traffic collisions- April
- E. Main Street – open for the HS graduation

B. PPW Director's Report

PPW Director Morley reviewed the following construction projects:

- Kennedy Road @ Los Gatos Boulevard – no parking
- Santa Maria request for crosswalk/ signage

Commissioner commented and discussed the unsafe crosswalk item.

Commissioner Swing excused himself at 9:30 a.m.

C. Transportation & Parking Projects Update FY 2015 – 2016

PPW Director Morley reviewed the following upcoming construction projects:

- Street resurfacing project
- Shannon Road – curb ramps
- Almond Grove – Broadway/ Bachman

Commissioners commented and discussed these items.

D. Advanced Planning – 2016 – 2017 Capital Projects

Director Morley noted that the Town Council had approved the following items at the June 7th meeting:

- Street resurfacing
- Bike Lanes around the high school

Commissioners commented and discussed these items.

7. COMMISSION/ COMMITTEE MEETING REPORTS**A. Town BPAC**

Chair Ristow recapped the June 2nd meeting:

- Bike to work day- next year
- SR2S – 19 new bike racks
- Youth Commission – new green bike lanes

B. Safe Routes to Schools

No new report. Next meeting August 24th.

C. VTa BPAC

Commissioner Hertan reported on the June 8th meeting:

- Approval of Measure A on the ballot
- Update of Santa Clara County Bicycle Plan (to be scanned to Commission)
- Approved two internal bike racks

8. ADJOURNMENT

Chair Ristow adjourned the meeting at 9:43 a.m.

Next Regular Meeting: Thursday, July 14, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE
AFTER THE NEXT SPECIAL MEETING, Thursday, July 14, 2016.***

Transportation & Parking Commission
Ad Hoc Priorities Recommendation

Proposed 2016-2017 Top Priorities*

1. Transportation: recommend Town Council adoption of Vision Zero
 2. Transportation: investigate and develop mitigation to effectively discourage "cut through" traffic and improve load capacity of roads/highways
 3. Transportation: investigate and develop mitigation steps toward calming schools at arrival and departure times including (SR2S) programs
 4. Transportation: investigate transit programs for students, seniors, disabled and low income riders (ref: VTA flex)
 5. Transportation: address private transit issues within neighborhoods and areas not currently designated for supporting such service(s)
 6. Parking: coordinate with Town Council Ad Hoc committee on plans for parking structure(s)
 7. Parking: investigate and develop processes for enhancing / mitigating parking issues around schools
 8. Administrative & Infrastructure: maximize use of grants and outside funding sources for all projects.
- Please see attached worksheet used to develop these proposed Priorities. All priorities are premised with "SAFETY" as the main underlying construct.

Worksheet:
2016-2017 All Priorities Objectives and Processes
July 2016

Below is the organizational process utilized by the Ad Hoc committee to develop the proposed top priorities as proposed to the town council. Both objectives and processes are presented to aid in understanding and recognition of all issues and concerns considered by this Ad Hoc committee of the Transportation and Parking Commission.

Category Key:

1. TRANSPORTATION

2. PARKING

3. ADMINISTRATIVE & INFRASTRUCTURE

- Efficiencies
- Community Enhancements

	Short Term Process	Long Term Process
High Priority	<ul style="list-style-type: none"> • School Safety Transit 1,3 <ul style="list-style-type: none"> • Vision Zero 1 • Partnering with Schools, Businesses for better parking solutions 2 • Mitigation of town traffic congestion 1 • Enhance pedestrian crossing 3 • Corporate bus stop and usage issues in town 1,2 <ul style="list-style-type: none"> • Review VTA new Network Concepts and promote a position 1 (see references) 	<ul style="list-style-type: none"> • Enhance mindset of residents on transit & transportation within town 1, 3 • New parking garage 2 • VTA Senior FLEX 1 (see references) • Bussing / Youth Transit Programs 1,2 • Improved shuttle transit programming 1,2 • Remedying pass through traffic 1

Medium Priority	<ul style="list-style-type: none"> ● Grant preparation 3 ● Identify and remedy areas in need of traffic calming 1 	<ul style="list-style-type: none"> ● Fixing potholes and streets 1,3 ● Traffic flow one way streets consideration in town 1, 3 ● Technologies for Safer Crossing 1, 3 ● Electric Bike Rental / Communal Sharing 1, 2,3 ● Agency partnerships CalTrans, CHP, Sheriff, LGMSPD 1, 2, 3 ● Improved pathway lighting along trail & along other walk 1, 3
Low Priority	<ul style="list-style-type: none"> ● Replacing streetlights with LED 1, 3 ● Speeding mitigation programming 1, 3 	<ul style="list-style-type: none"> ● Aerial transit system (see references) 1,2, 3 ● Increased bike lanes 1, 2, 3 <ul style="list-style-type: none"> ● Incentives for alternate transportation / transit 1, 2 ● Incentives for businesses to offer resident discounts for off peak business use 1, 2 ● Partner with Santa Cruz, Campbell, San Jose to create rideshare using local business parking at north end for Beach

		Traffic 1, 2, 3
Considerations / Later Further Discussions / Other Processes	<ul style="list-style-type: none"> ● Parking space technology 2, 3 ● Traffic patterns changes – one ways, roundabouts 1, 3 ● Traffic study review 1, 3 ● Business partnerships – shop LG now 2, 3 ● Reflective vest program for schools 1 ● Town “Uber” – Fácil Gato “easy cat” - town only 1, 2 (ref. VTA Network 90) ● Employee specific designated parking lots with shuttle service 2 ● Explore parking structures at end(s) of town rather than in the middle of town and or at Los Gatos Lodge / North 40 	<ul style="list-style-type: none"> ● Explore with community and CalTrans possibility of widening Hwy 17 ● Explore with community and CalTrans possibility of enhancing ingress and egress of Hwy 9 / Hwy 17 interchange

References:

VTA

<http://www.vta.org/News-and-Media/Connect-with-VTA/VTAs-Next-Network-Concepts#.V2gWV2MTMow>

<http://www.vta.org/News-and-Media/Connect-with-VTA/VTA-Launching-FLEX-OnDemand-Transit-Pilot-Jan-11#.V2gYHGMTMow>

Alternate people mover technology

<http://www.ohsu.edu/xd/about/services/transportation-and-parking/tram/>

<http://www.seattletimes.com/seattle-news/commute-by-gondola-kirkland-may-be-up-for-the-idea/>

<http://gondolaproject.com/category/proposals-concepts/la-paz-proposals-concepts/>

<http://blog.chron.com/thehighwayman/2014/02/with-gondola-lifts-planners-have-high-hopes-for-transit/>

<http://gondolaproject.com/2013/01/14/new-urban-gondola-in-ulmer-germany/>

<http://gondolaproject.com/2016/05/19/chicago-skyline-an-intriguing-proposal/>

Prepared by Ad Hoc Committee:

Vice Chair Natalie Ladd

Commissioner Robert Buxton

Commissioner Jan Eric Nordmo